



POLICY & PROCEDURE

QUALITY CONTROL SPECIALIST

Cooper Natural Resources is seeking an experienced individual to work in Quality Control. In this capacity the incumbent will process and control the desired level of quality for the products of CNR. Incumbent will ensure compliance with OSHA standards, monitor production standards, and examine samples of raw products. Analyze production, quality control, maintenance and offer operational reports to detect and resolve production problems. Responsible for product labeling compliance and for keeping product specifications current. Investigate customer concerns or complaints about product quality. Reduce risk through effective system design, implementation and maintenance. Ensure continuous improvement with suppliers and ingredients, packaging, work-in process (WIP), finished product and equipment. Take necessary steps to control potentially unsafe or poor quality product. This position reports directly to the plant manager.

Required Qualifications:

- Knowledge of Chemical characteristics of and standard methods for the analysis of environmental samples, particularly in sodium sulfate.
- Principles and practice of laboratory quality assurance and quality control.
- Laboratory safety practices and procedures.
- Status of state and federal regulations related to laboratory quality assurance and safety practices.
- Data processing techniques.
- Ability to perform laboratory quality assurance.
- Ability to write clear and concise reports.
- Ability to work with a variety of supervisors to plan, schedule, organize and coordinate the quality assurance program.
- Ability to work 12 hour rotating shift.
- Demonstrate skill in judgment and sound decision-making required.
- Excellent communications skills required, including active listening and effective speaking.

Physical Demands:

Consists of sitting, standing, walking, climbing balancing kneeling crouching, working with hands and fingers. Ability to perform heavy manual labor, frequently lifting up to 75 pounds and occasionally up to 100 pounds with the assistance of applicable equipment or other employees. Ability to meet color and peripheral vision requirements. Must be able to work from heights with the assistance of proper safety equipment. Ability to work in all outdoor weather.

Cooper Natural Resources provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Cooper Natural Resources complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfers, leaves of absence, compensation, and training.

Cooper Natural Resources expressly prohibits any form of unlawful employee harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Cooper Natural Resources employees to perform their expected job duties is absolutely not tolerated.